

Arbuthnot Latham & Co., Limited

Chief Executive



ARBUTHNOT LATHAM
Private Bankers
Since 1833

Job Title: Chief Executive
Business: Arbuthnot Latham & Co., Limited (AL)
Grade Level: Board Level
Reporting To: Chairman
SMR Function: SMF 1 Chief Executive, SMF 3 Executive Director

Job Description

Job Purpose

- Effectively plan, direct, control and manage the AL's business to meet profit, cash flow and growth objectives.
- Continue to implement existing strategy.
- Ensure full compliance with all regulatory requirements.
- Maintain 'Prescribed' & 'Functional' responsibilities.

Regulatory status

- SMF1 Chief Executive.

Key Responsibilities

All of the below are within the context of the plans and strategy for the AL Group (being AL and its subsidiaries).

- To continue the delivery of the strategic aims set for AL and ensure that plans are maintained to meet the AL Group's objective of achieving sustained and profitable growth.
- Continue the strategic direction of AL.
- Monitor progress against performance against agreed business plans, to ensure that AL attains its objectives as cost-effectively and efficiently as possible.
- Work collaboratively and manage relationship with appropriate regulatory bodies and key stakeholders.
- Supervision of internal audit function.
- Leading AL's executive management.
- Direct and control the work and resources of AL.
- Continue the plan in place with a view to achieving revenue and profit growth targets.
- Set high standards of managerial and business performance.
- Oversee the functionality of Dubai office and overall accountability for Dubai operations.

Person Specification

SMF 1 Chief Executive Function, SMF 3 Executive Director

- Comply with 'Prescribed' & 'Overall' responsibilities as detailed on the Statement of Responsibilities in the Management Responsibilities Map.

The Chief Executive may delegate the management of all or any responsibilities, while retaining appropriate oversight and responsibility.

Key Interfaces

- Arbuthnot Banking Group PLC Board
- Arbuthnot Latham & Co., Limited Board
- Arbuthnot Latham & Co., Limited Assets & Liability Committee
- Arbuthnot Latham & Co., Limited Credit Committee
- Arbuthnot Latham & Co., Limited Executive Committee
- Arbuthnot Latham & Co., Limited Policy Committee
- Arbuthnot Latham & Co., Limited Risk Committee

Knowledge/Experience

- Previous board level position held ideally within Financial Services
- Proven track record of achieving targets while managing risk
- Proven ability to lead and deliver incremental and measured growth in company profitability, with a long-term vision
- Ability to understand and previous experience of analysing and resolving complex strategic issues
- Proven motivator with track record of getting the best out of leaders
- Understanding of the legal duties, liabilities and responsibilities of directors
- Understanding of the regulatory and governance-related responsibilities of a director in the banking and financial services sectors
- Board level experience in a large, complex and changing organisation, preferably a complex group.

Qualifications

- Ideally educated to degree level and having relevant professional qualifications

Competencies

- Business and Commercial Focus
- Regulatory Understanding
- Leading Others
- Influencing Others
- Performance Focus
- Communication and Confidence
- Teamwork

Review Cycle: Annual