

Job Title: Chief Executive
Business: Arbuthnot Latham & Co., Limited (AL)
Grade Level: Board Level
Reporting To: Chairman
SMR Function: SMF1 Chief Executive

Job Description

Job Purpose

- Effectively plan, direct, control and manage the Bank’s business to meet profit, cash flow and growth objectives.
- Continue to implement existing strategy.
- Ensure full compliance with all regulatory requirements.
- Maintain ‘Prescribed’ & ‘Functional’ responsibilities.

Regulatory status

- SMF1 Chief Executive

Key Responsibilities

All of the below are to be within the context of Group plans and strategy and within parameters approved by the Group.

- To continue the delivery of the strategic aims of AL, and ensure that plans are maintained to meet the Group’s objective of achieving sustained and profitable growth.
- Continue the strategic direction of AL.
- Monitor progress against these agreed business plans, to ensure that AL attains its objectives as cost-effectively and efficiently as possible.
- Work collaboratively and manage relationship with appropriate regulatory bodies and key stakeholders.
- Manage Risk within AL.
- Leading AL’s executive management.
- Direct and control the work and resources of AL.
- Continue the plan in place with a view to achieving revenue and profit growth targets.
- Set high standards of managerial and business performance.
- Oversee the preparation of annual budgets to include revenue forecast, profit plans, capital budgets, operating budgets, staffing requirements and cash flow projections (if applicable).

- To ensure monthly actual versus budget status reports are prepared and any negative variances acted upon.
- Oversee the functionality of Dubai office and overall accountability for Dubai operations.

SMF1 Executive Director Function

- Comply with ‘Prescribed’ & ‘Overall’ responsibilities as detailed on the Statement of Responsibilities.

Key Interfaces

- Arbuthnot Banking Group PLC Board
- Arbuthnot Latham & Co., Limited Board

Person Specification	<ul style="list-style-type: none"> • Arbuthnot Latham & Co., Limited Assets & Liability Committee • Arbuthnot Latham & Co., Limited Credit Committee • Arbuthnot Latham & Co., Limited Executive Committee (Chair) • Arbuthnot Latham & Co., Limited Policy Committee • Arbuthnot Latham & Co., Limited Risk Committee <p><u>Knowledge/Experience</u></p> <ul style="list-style-type: none"> • Previous board level position held ideally within Financial Services. • Proven track record of achieving targets while managing risk. • Proven change agent who has demonstrated an ability to lead incremental growth in company profitability, with a long-term vision. • Proven motivator with track record of getting the best out of leaders. <p><u>Qualifications</u></p> <ul style="list-style-type: none"> • Ideally educated to degree level and having relevant professional qualifications
	<p><u>Competencies</u></p> <ul style="list-style-type: none"> • Business and Commercial Focus • Regulatory Understanding • Leading Others • Influencing Others • Performance Focus • Communication and Confidence • Teamwork
Date for review : One year after appointment	

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Signed in agreement of the role description
and confirmation of acceptance of responsibilities

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Date

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Signed by Chairman

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Date